

**The Briarcliff Congregational Church  
Special Opportunity Fund Grant Application**

The Special Opportunity Fund was funded and established by Alice Melady. Its purpose is to assist members of the BCC community achieve their educational and vocational aspirations. To apply for a grant, please complete this application.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to BCC: \_\_\_\_\_

BCC participation (committees or activities):

Relevant other volunteer or civic activities:

Name of the institution or educational program for which you seek funding:

How will this educational experience enhance or impact your life:

Please explain the financial need for this grant:

Financial expenses associated with the institution/program:

Tuition: \_\_\_\_\_ Fees: \_\_\_\_\_

Room and board: \_\_\_\_\_

Books/supplies: \_\_\_\_\_

Other: \_\_\_\_\_

Anticipated sources of funding for one year:

Applicant: \_\_\_\_\_ Family: \_\_\_\_\_

Work study/financial aid \_\_\_\_\_

Loans \_\_\_\_\_

Scholarships \_\_\_\_\_

Amount of grant requested: \_\_\_\_\_

To whom should check be addressed? \_\_\_\_\_

To which address should the check be sent? \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Dated \_\_\_\_\_

\* The Committee encourages the applicant to submit a personal statement along with the application form to help us fully evaluate the circumstances of this request and the opportunity it provides the applicant.

\*\* This application will be reviewed solely by the three members of the Special Opportunity Fund Committee. All applications and records of applications will be confidentially maintained.

\*\*\* Please submit applications to the church office or via email to a committee member by the following review dates: December 31st and May 31st. Applications will be considered on an emergency basis. Applications must be submitted by the applicant, not a third party. The Committee will determine the amount of the grant and notify the applicant within a month of receiving the application. The grant award may be different than the amount requested based on the availability of funds at the time the request is made.

Please contact a member of the Committee with questions or for assistance.

Current Special Opportunity Fund Committee members:

Jelane Caspar: 914-923-1665 [caspar@att.com](mailto:caspar@att.com)

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