

Mt. Franklin Christian Academy Financial Agreement

Student Name: _____ Grade: _____

Parent/Responsible Party: _____

(Please print)

I understand that:

- Registration fee is due at time of registration and is non-refundable.
- Mt. Franklin Christian Academy uses FACTS Management Services to collect all tuition and fees. All families registered at MFCA must register with FACTS Management to set up a payment plan unless all tuition and fees are paid in full before August 1st of the school year.
- Book fee is due May 1st. Book fees are fully refundable until May 15th, 50% refundable from May 16th- July 31st and non-refundable thereafter. Books will not be given in lieu of surrendered fee.
- Tuition deposit is due June 1st. This becomes the May tuition payment.
- Facility fee is due July 1st and non-refundable after August 15th.
- Tuition payments begin August 1st and due dates will be established through FACTS Management.
- Tuition is delinquent 10 days after the due date. Delinquent accounts will be assessed a \$35.00 late fee.
- No account may go more than 30 days delinquent. Students will not be allowed to attend class if an account is delinquent by more than 30 days.
- A 30-day written notice must be given for withdrawal or one month's tuition will be assessed.
- Enrollment that ends in a student being asked to withdraw or expelled will forfeit the tuition deposit.
- All tuition, fees and fines must be paid before the release of any records.
- All before school care, extended care and after school care will be billed and paid through FACTS.
- Late pick-up for pre-school (after 12:00 noon) will result in the child being placed in extended care, and lunch will be ordered for them. Normal extended care and lunch fees will be assessed.
- For before school care (7:00 – 8:00 am) the minimal charge of \$1.50 will not be broken down further. Students will be charged \$1.50 for any portion of the hour they are in care.
- For After School Care there will be a charge of \$2.00 for any portion of each hour they are in care.
- Late pick-up (after 6:00pm) is \$5.00 for each additional 5-minute period.
- A \$35.00 charge is assessed for any check returned for any reason. A second and subsequent occurrence within the school year will require payment by cashier's check, money order or cash for the remainder of the school year.

Signature of Parent/Responsible Party

Date